

Freedom of Information Essentials

Help ensure your staff comply with the Freedom of Information Act when handling requests for information.



Course Overview

Under the Freedom of Information Act, public bodies have a number of important legal duties when it comes to handling, processing and responding to requests for information. Failure to comply with these can be a serious matter, so it's vitally important your staff understand their responsibilities under the Act.

Our Freedom of Information Essentials online training course provides all the key things your staff need to know in an engaging and interactive format. Featuring clear explanations of the main provisions of the Act, case studies to explore its practical implications, and an 'ask the expert' reference facility. Our Freedom of Information Essentials eLearning course brings your staff up to speed with the Act quickly and cost-effectively.

Key Learning Points

- Understand what the Freedom of Information Act is.
- Understand what the purpose is of the Freedom of Information Act.
- Understand what handling, processing and responding to requests for information entails.
- Be able to use our practical frame work to practically deal with the handling, processing and response to information requests.

Learn More



Technical Requirements



Guide Pricing

1+ Licenses	£29 per learner
11+ Licenses	£25 per learner
21+ Licenses	£20 per learner
51+ Licenses	£15 per learner
101+ Licenses	£10 per learner

*guide prices are per learner, per year

For **150+** learners, please contact us for a quote by telephone or email:

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Great Value Package

You can buy this course on its own or for greater value why not buy the full package of Compliance Training courses?

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